

**Brunswick Pipeline Southwest New Brunswick
Community Liaison Committee**

Minutes

**November 8, 2018, 2 p.m. - 4 p.m.
Oak Bay Fire Station
611 Route 170 Oak Bay, NB**

Present for the meeting were:

Community Representatives

Jim Brown, Oak Bay Fire Department
Wayne Pollack, Musquash Fire Department
Donald St.Pierre, community member
Marion St. Pierre, community member
Ken McLeod, community member

Company Representatives

Rob Belliveau, Emera New Brunswick
John MacIsaac, Emera New Brunswick
Craig Arbeau, Emera New Brunswick
Melanie Hartt, Emera New Brunswick
Michelle Thibodeau-Coates, Emera New
Brunswick

SAFETY MOMENT

- A company representative shared information related to the Columbia Gas incident in Massachusetts.

REVIEW OF MINUTES AND ACTION ITEMS

- An overview of the meeting agenda was provided and last meeting's minutes were reviewed. There were no questions or comments from Committee Members related to the minutes.

OPERATIONS UPDATE

- Rob Belliveau introduced himself and reviewed his background with Emera New Brunswick and Emera Inc.
- A company representative reviewed Emera New Brunswick's organizational chart and discussed the relationship between Emera New Brunswick and New Mexico Gas Company.
- Emera New Brunswick is evolving since going into independent operations, restructuring of the team was discussed along with the introduction of Michelle Thibodeau-Coates as the new Stakeholder Relations Manager.
- A company representative informed the members that ENB would be hiring one more employee, a Quality Assurance Specialist, to complete the team.

- A company representative reviewed the regulatory aspect of Emera New Brunswick, stating in 2018 we had 4 NEB compliance verification activities. These activities provide regulators the opportunity to observe how ENB is doing from a safety, security and environmental aspect. The primary regulator for Emera New Brunswick is the National Energy Board.
- It was explained that Emera New Brunswick has 9 operating programs which are audited by an external party every 3 years.
- Emera New Brunswick carries out inspections on outside contractors, to ensure they are working safely.
- A company representative explained that employee rearrangement and vacancies within Emera New Brunswick in 2018 led to fewer CLC meetings but now that the team is almost up to capacity, our plan is to resume regular meetings.
- Following the recent explosions in BC and Massachusetts, it was explained that, the National Energy Board will communicate any findings to the industry that come from those incidents and an internal assessment will be done within Emera New Brunswick to safeguard against the same issues occurring on the Brunswick Pipeline.
- A company representative discussed the cyber security assessment done by the NEB on Emera New Brunswick. It was a complex assessment involving 3 companies and 22 employees. The NEB was pleased with the results.
- There was a brief discussion on what affects the spring flooding had on the pipeline and what precautions Emera New Brunswick would take if the pipeline was affected.
- A company representative reviewed and demonstrated Emera New Brunswick's public awareness program, *Click Before You Dig*. Call volume was up 32% in 2018, indicating that the program is working and creating greater awareness.
- A company representative discussed the mock Emergency exercises held annually by Emera New Brunswick. A full scale mock emergency exercise will be conducted in conjunction with the Saint John Fire department on November 26th. The exercise objectives and results were discussed; as well as the lessons learned from the exercise and how the exercise was a good opportunity to test the Trunked Radio Systems (TMR).
- A company representative discussed the maintenance activities along the ROW, 47 kms of the ROW were mowed in 2018.
- ATV's on the ROW were also discussed.

BUSINESS UPDATE

- A company representative provided an update on Emera New Brunswick's community investment activities.

NEW BUSINESS

- It was noted that company representatives are available and interested in participating in more emergency drills with local Fire Departments.

MEETING CLOSED.