

**Brunswick Pipeline Saint John Community Liaison Committee meeting
(BPSJ CLC)**

Minutes

**May 10, 2014, 3-5 p.m.
Hampton Inn & Suites, East Point**

Present:

Ellen Murphy
Pam Peiser
David Peiser
Joe Armstrong
Chris Carvelle
Christian Richard
Nina MacKinnon
Susan Layton
Andrew Langille
Stacey Pineau

Regrets: Kevin Clifford

Agenda item 1: Company representative presentation on Emera and Brunswick Pipeline operations.

Company representative provides overview of Emera business and Brunswick Pipeline. Discussion around how Brunswick Pipeline is operated.

Agenda item 2: Community Liaison Committee overview

Company representative provides introduction to Community Liaison Committee and rationale.

Agenda item 3: Review and discuss CLC terms of reference

Terms of Reference introduced by company representative. Company representative talks about background related to earlier CLCs. Mentions that as construction activity wound up those committees wound up. Now focused on people who have more ongoing interests. A more organized way of making sure we're reaching out to stakeholders. Provides an overview of objectives. How committee will unfold, we will keep and circulate minutes. Make sure you keep track of mileage, we will cover expenses. Discussion around how often meetings should take place. Appreciate any feedback or advice you have. Committee discussions – interest-based and guidelines. No formal process around adoption of minutes. An expectation of confidentiality. Names of committee members will be made public. In previous committees we have put minutes on web site, asks members to indicate if they have concerns. Part of

what we're hoping committee can do is provide information on what they're hearing in the community, provide us the ability to respond to questions or concerns.

Committee member asks how to collect concerns and questions from neighbours and provide those to the CLC.

Company representative says this is another way to provide information to the company. Not meant to replace existing mechanisms – still appropriate to contact the company directly. We don't want the issues to wait – this is just another means for people to get in touch.

Company representative says we can bring people in to present on topics of interest. Another company representative notes this is a way for us to learn more about what we don't know.

Agenda item 4: Group discussion

Committee member says pipeline is not that old, so would not expect corrosion issues. Company representative explains that pipeline is five years old, provides an overview of corrosion prevention and other maintenance measures.

Committee representative says she believes there are regular flyovers. Company representative notes that there are weekly flyovers, plane is yellow, part of inspection program. When pilot sees something that is anomalous, he calls company representative. Company representative notes, for example, there is one abandoned ATV stuck in mud, or a truck that is stuck. When technicians are at sites, all vehicles we operate have numbers on roofs. Important for tracking for safety purposes. Things that are most common that get picked up are cutting activities and approaches to cutting activities. We watch what is coming at us and make sure they have necessary permits to be where they are.

Company representative says that inside the city, city report viewed much more often by technicians because there is construction across the city that could be anywhere near the pipeline, so we make sure there are necessary permissions in place. One of the most common things we see in some places would be trespass.

Committee member says that company representatives will come to door and indicate if they are coming on property, notes that city representatives accessing water pipeline do not tend to provide notice.

Committee member asks if people could come in to educate children at the elementary school about the pipeline, notes that they had chunks of pipeline from other committee. Notes they do similar things with refinery, looking to inspire children's careers.

Company representative says there was a program developed for children in past.

Committee member says it is easier for people to come into the school instead of leaving the school. Says field trips currently being discouraged. Something we could look at in September. Says fire department and police come in and talk about bullying, talk about their jobs. Committee member notes

construction of state of the art fire station constructed by refinery. Have had a lot of initiatives at the school with other company representatives, would like to get back to those kinds of activities.

Committee member says they would love to bring the fire safety trailer to the school, notes it was sponsored by Emera. Also mentions last committee had business cards, says it was helpful to have cards to give people with concerns, felt school was responsible. Card had school address, they had a pipeline display, was set up by Brunswick Pipeline and Spectra Energy representatives, said it helped for people to understand how substantial the pipeline is. Says she had a card that she could hand out, notes that people will privately email you concerns. People don't check the web site.

Company representative says that cards for both committees give us more concreteness.

Committee member talks about uses for cards in the community, how it would be helpful.

Company representative says committee members can review terms of reference on their own time and provide input at next meeting.

Company representative asks if there are any specific topics people would like to hear about at committee meetings.

Company representative asks if committee members would be comfortable being asked by others in the community how pipeline was constructed. Notes presentation he has provided called Wellhead to Burner Tip and explains its content. Explains why it is useful for committee members to be better informed.

Committee member talks about concerns that people express about pipeline.

Committee member mentions myths around pipeline. Another committee member notes that community members see pipeline and refinery as being one in the same.

Company representative says there is a lack of understanding of what each company in our sector does and notes the importance of differentiating, says explaining what our jobs are is helpful as well.

Another company representative notes we could have a general myth-busting presentation where committee members send in questions and we address those. Another issue we have touched on before is natural gas – how does market work, why is it so expensive and what's driving the price. Discussion around shale gas and lack of understanding around it.

Company representative mentions concerns raised by previous committee meetings – what do we do if we see someone driving on pipeline right of way, integrity and corrosion issue. Another company representative asks what happens when you do make a call to us. Notes there are two primary ways a resident can get in touch with us – through SJ one call or 888-410-2220. Says when you call that number you reach customer service representatives at a call centre in Guelph, operates call centre for multiple jurisdictions. Comments on how calls are treated when they come in, notes range of types of calls received. Talks about how emergencies/incidents are treated. Says a line locate call is another type of

call received. Two types of locates – normal or emergency, when a municipality’s essential services have been interrupted.

Committee member suggests that information on magnets about who to contact should also be on signage in the community. Asks about the possibility of an advertisement containing that information. Company representative says there are two advertising blitzes a year with this information.

Company representative says we would like input on how to improve advertising. Says we send out letters every year to all landowners and emergency planning zone residents.

We have a pretty good percentage of our area covered.

Committee representative asks if we mailed out information this year, as they received information they had not received in past. Another committee representative mentions changes to mail service, inquires about use of social media.

Company representative asks other company representative about annual survey. Says there is regular discussion about how we can be more effective in getting the message across.

Committee representative comments on receiving the newspaper, and adds that most people do not.

Company representative says we are measured on our performance and our regulator is monitoring.

Committee member asks if we have a card with our web site on it. Company representative says yes.

Company representative asks committee member if she has used pipeline locator. Discusses pipeline locator tool.

Company representative asks about meeting frequency, notes that Nina will reach out to committee members to gather any questions they might have before next meeting.

Committee member mentions importance of education.

Committee member notes that parents are upset because of proposed tank farm.

Company representative says important to note that we are not connected to that project, different pipeline, different product.

Agenda item 5: New business

Discussion around when our next meeting will take place and how frequently people would like to meet.

Company representative says if concerns come up, not necessary to wait until a meeting to get in touch. Committee members say that weekend meetings work for them based on their work schedules. Twice a year proposed. Committee member says we will need to note what is being accomplished at meetings. September for next meeting proposed.

Company representative says Nina will be in touch with everyone prior to next meeting and will confirm a time.

Company representative calls to adjourn.