

Brunswick Pipeline Southwest New Brunswick Community Liaison Committee (CLC) Meeting

Minutes

December 18, 3–5 pm | St. George Fire Hall

Present for the meeting were:

Wayne Pollock
Donald St. Pierre
Marion St. Pierre
Sean Morton
Jeff Richardson

Christian Richard
Andrew Langille (via phone)
Nina MacKinnon

Regrets: Ken McLeod

REVIEW OF MINUTES AND ACTION ITEMS

- Committee members did not have any additions or corrections to last meeting’s minutes.

ACTION ITEMS

- **Mileage Reimbursement**

A committee member has inquired about the process for getting mileage reimbursed.

Company representatives will distribute forms members can fill out if they would like mileage reimbursed. Company representatives will collect these forms at CLC meetings or they can be submitted via email. It will take about two weeks for the requests to be processed; reimbursement will be issued by cheque.

PRESENTATION: COMMUNITY OUTREACH UPDATE

Company representative commenced a presentation on Brunswick Pipeline’s outreach activities conducted since the last CLC meeting.

Company representative distributed the Community Contact Newsletter and described the content of this community update that reaches 45,000 homes along the pipeline right of way.

Company representatives provided copies of an EPZ (emergency planning zone) letter and safety brochure that were sent to residents who live or work near the Brunswick Pipeline. Company representatives described the content of the letter and the safety brochure.

Committee member asked how close to the pipeline people get when they dig. Company representative responded that company contractors are allowed to dig up to one meter of the pipeline. If it is a third-party contractor, they are not allowed to get closer than three meters to the pipeline. Company representative explained that before digging is permitted, there is a process of daylighting underground pipes, properly marking the area, and providing visual evidence of where the pipeline is located. Even when digging is permitted, it is only permitted with hand tools.

Company representatives also provided copies of a landowner letter that was sent to landowners who live along the Brunswick Pipeline right of way. Company representatives discussed the content of the letter, specifically highlighting funding for pipeline abandonment, a new initiative of the National Energy Board that Brunswick Pipeline is informing landowners about.

Company representatives provided an overview of the new initiative on funding for pipeline abandonment. Company representatives explained that abandonment is a process by which a company can apply to deactivate or decommission a pipeline, and that starting January 1, 2015, pipeline companies are required to set aside money on an annual basis to save for the potential abandonment of their facilities. Company representatives also explained that Emera New Brunswick has no plans to cease operations of the Brunswick Pipeline, and that our company supports the NEB in their pursuit to plan for safe and effective operations of all phases of a pipeline's life cycle. Company representatives explained that the company is in the process of setting up a trust fund to comply with the NEB decision, and that committee members can find more information on Brunswick Pipeline's website.

Committee members did not have questions about pipeline abandonment.

Committee members and company representatives discussed Christmas events in southwest New Brunswick. Company representatives encouraged committee members to inform the company of community events planned in their area.

Without any additional committee questions, company representative concluded the presentation on community outreach activities.

PRESENTATION: MOCK EMERGENCIES - OAK BAY & SAINT JOHN

Company representative commenced a presentation on Brunswick Pipeline's past mock emergency exercises, specifically those held in Oak Bay and Saint John.

Company representatives described the scope and scenario of the Oak Bay mock emergency exercise, and outlined significant events, the debrief process, and lessons learned from that mock exercise.

Company representative then outlined the scope, chronology, field logistics, simulated activities, and scenario of the mock exercise held in Saint John. Company representative explained that many partners participated in this mock exercise: Spectra Energy, Saint John Fire Department, NB Power, Saint John Energy, Saint John Police, Ambulance NB, PSAP/911, Acculink Call Center, NB Emergence Measures Organization, various City of Saint John municipal department representatives, as well as representatives from Brunswick Pipeline's regulator, the National Energy Board.

Committee member noted the City of Saint John command post (shown in pictures) used during the mock exercise, and asked if the company has its own command post. Company representative explained that there is a trailer that can be brought in if it is needed for an extended period of time. Otherwise, operations staff use trucks and cars.

Having described the mock exercise, company representatives outlined lessons learned from the mock exercise, noting that having exercised a complicated and detailed mock scenario proved valuable to all participants.

Company representative added that the company subsequently received a report from the NEB about the mock emergency exercise, noting that the report was good and that the NEB was pleased with the process of the exercise. The representative added that the report included a recommendation for staff to wear vests so they can be easily identified.

Committee member asked if the Everbridge notification system was used during the mock emergency exercise. Company representative explained that this system was not used, adding that this system is mostly used in nuclear power settings. Instead, the Sentinel notification system would be used. However, the fire and police departments concluded that notification would need to happen on foot because using any other means, the percentage of those reached would be too low.

Committee member added that 3-way communication is becoming very important and is used by fire services across North America.

The company representative explained that the 2015 mock emergency exercise will take place in the St. George area, and that the company will share more information about that mock emergency as it becomes available.

Without any additional committee questions, company representative concluded the presentation on mock emergency exercises.

NEW BUSINESS

Committee members did not have new business items to add.

MEETING CLOSED